



SCHOOL OF DESIGN
COLLEGE OF FINE ARTS

GRADUATE STUDENT HANDBOOK

2026-2027



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DEAR GRADUATE STUDENTS

Welcome to the Graduate Interior Design Studies at FSU!

Thank you for choosing us for your graduate studies! This handbook will guide you throughout your studies and serve as a supplement to the Florida State University Graduate Bulletin and College of Fine Arts Student Handbook.

We offer a rigorous curriculum, teaching assistantships, and leadership opportunities, all of which are the best ways to prepare you for professional practice, teaching, and academic research.

Our faculty expertise spans human-centered research, social impact design, sustainability, communication design, and design history. We invite you to explore our faculty website to learn more about individual faculty members and consider how their expertise may support your academic and professional goals. Please feel free to reach out and schedule an appointment with any faculty member.

We are pleased to welcome you and look forward to sharing our knowledge and expertise!

GRADUATE MAJORS

MS FIRST PROFESSIONAL

MS INTERIOR DESIGN

MFA INTERIOR DESIGN

SCHOOL OF DESIGN CONTACTS

Florida State University offers multiple graduate majors for students pursuing a master's degree in interior design:

- **Master of Science Interior Design, First Professional:** Designed for students without an undergraduate degree in interior design or architecture.
- **Master of Science Interior Design:** Intended for students who already hold a bachelor's degree in interior design or a closely related field.
- **Master of Fine Arts Interior Design:** A terminal degree emphasizing advanced design practice, theory, and scholarship, typically for students with a strong academic and professional background in design.

Each major has distinct coursework and degree requirements tailored to students' prior experience and academic preparation. It is essential that you know which major you were admitted to and follow its specific course of study. If you have any questions, contact the Interior Design program Director of Graduate Studies for clarification.

The MS Interior Design, First Professional

The First Professional major is designed for students who have already completed an undergraduate degree in a field other than interior design or architecture. This major provides the necessary coursework to help students develop the competencies required for practicing interior design. It primarily focuses on coursework and portfolio development, culminating in an original programming report in the final year of study. The curriculum introduces students to key concepts and processes in interior design, gradually advancing their knowledge and skills each semester. Most classes must be taken in sequence to ensure comprehensive learning experience.

This major prepares students for a career in interior design and enables them to sit for the NCIDQ examination after fulfilling the necessary practice preparation requirements. As part of the MS Project Track, all graduating First Professional students must design and successfully defend a capstone graduate design project.

The MS Interior Design

The Advanced Professional Major combines coursework with research components and offers two tracks: the MS Advanced Professional Project Track and the MS Advanced Professional Thesis Track.

MS Interior Design—Project Track

If your goal is to prepare for a career in interior design by enhancing your design skills, learning about project management, and gaining specialized knowledge in your area of interest, this major is ideal for you. Students engage in designing a complex, large-scale interior environment of their choice and developing their programming skills during the project design phase. Additionally, there are opportunities to network with industry leaders and potential employers. The curriculum includes research and programming, design theory and criticism, developing design concepts, preparing

construction documents, detailing, specifying finishes and materials, and presenting a comprehensive solution that meets the project requirements. Students will graduate with a portfolio of well-crafted work suitable for career interviews. This degree requires all students to defend their capstone graduate design project successfully as a graduation requirement.

MS Interior Design—Thesis Track

This track is designed to develop and conduct an original piece of academic research focusing on the built environment. It serves as a preparatory step for pursuing a doctoral degree in design or architectural studies or a career in interior design education. The curriculum includes an introduction to research methods along with courses in both quantitative and qualitative methods, writing, and other graduate-level electives based on student interests. Throughout their studies, students collaborate with their major professor and thesis committee to identify a research problem, review relevant literature, select appropriate research methods, collect data, and present findings that address the initial research question. The degree culminates in a successful defense of a research thesis.

The MFA Interior Design

If you hold an undergraduate degree in interior design or architecture and wish to advance your career by addressing complex design challenges, honing your advanced problem-solving skills, and making a significant impact in the field, then a Master of Fine Arts (MFA) major is for you. As the demand for evidence-based design increases, architecture and design firms invest in research to create innovative solutions that demonstrate their value to clients. The MFA will equip students with foundational research skills and provide opportunities to apply research findings to a hypothetical design project. This major is considered terminal in the industry, allowing graduates to teach interior design, including in tenure-track positions at institutions that do not require a doctoral degree in design.

Another way to view the differences between the various master’s majors is to look at them through the perspective of how they treat knowledge and research:

Major	Building foundation knowledge for design	Using foundation knowledge for design/ research	Using advanced knowledge as evidence for design	Generating knowledge through original research
MS First Professional	●	●	○	
MS Adv Pro Project		●	●	
MS Adv Pro Thesis		●		●
Master of Fine Arts		●	●	●

SCHOOL OF DESIGN CONTACTS

Amy Huber, Ph.D.

SCHOOL OF DESIGN CHAIR

amattinglyhuber@fsu.edu

Daejin Kim, Ph.D.

DIRECTOR OF GRADUATE STUDIES

dk24v@fsu.edu

Rebecca Cowart

ACADEMIC PROGRAM SPECIALIST

(850) 644-5473

rebecca.cowart@fsu.edu

Mikayla Jackson

MAIN OFFICE ADMINISTRATION

(850) 644-1436

mjj22e@fsu.edu

Mailing Address

SCHOOL OF DESIGN

1038 William B. Johnston Building

143 Honors Way

Tallahassee, Florida 32306-1231



GRADUATE STUDENT INFORMATION RESOURCES

GRADUATE STUDENT ENROLLMENT

GRADUATE ASSISTANTSHIPS

FINANCIAL AID

FSU CARD CENTER

FSU EMAIL ACCOUNTS

CAMPUS PARKING

GRADUATE STUDENT ENROLLMENT

The FSU [Graduate School](#) provides a wealth of information for incoming graduate students on its website, including classifications for full-time graduate students and various academic policies. The School of Design graduate majors operate under the Graduate School's policies, which include those governing a graduate student's request for a leave of absence.

A graduate student may not carry more than 15 credit hours without obtaining permission. A heavier load may be permitted by the student's academic dean or designee. Graduate credit hours outside of formal coursework (such as thesis credit hours, directed individual study (DIS) credit hours, and hours spent in supervised research and/or teaching) are included in student-load calculation.

Students who wish to register for fewer than nine credit hours per term must initiate the request, have it approved by the student's faculty advisor, and it may require written approval from their academic dean or designee prior to registration. Guidelines for dean's level approval vary by college and are available at respective Dean's Offices. An approved Tuition Underload Form may be needed, when applicable.

Master's students on the thesis- or project-track must complete a minimum of six thesis or project hours for the master's degree. They need not be enrolled in thesis or project hours continuously after completing six thesis or project hours if they meet the minimum university requirement for full-time enrollment through other coursework. Master's students may be able to register for the University minimum enrollment of two credit hours per semester. The decision to register for two credits must be initiated by the student, approved by the student's faculty advisor, and may require approval by the academic dean or designee. An approved Tuition Underload Form may be needed. Before registering, the student must consult with the major professor as to the proportion of time to be devoted to thesis or project work. A master's student must be enrolled in a minimum of two thesis or project hours in the semester of graduation.

A [Leave of Absence](#) allows graduate students in special circumstances to take a break from the university for a specific period, lasting up to three consecutive semesters, including the summer term. Valid reasons for requesting a leave may be personal or family medical issues, military duty, parental leave, the death of an immediate family member, or the completion of an off-campus internship. It is important for students to consult with their major professor, advisor, or graduate coordinator to understand what constitutes an acceptable justification for a leave of absence. International students are strongly encouraged to consult with the [Center for Global Engagement](#) to discuss how a leave of absence affects their immigration status.

GRADUATE ASSISTANTSHIPS

A limited number of graduate assistantships may be available for students. These assistantships are typically awarded to MS Advanced Professionals and MFA students who have demonstrated the necessary skills to assist in instructing undergraduate students.

Incoming First Professional students are not eligible to apply for an assistantship until they have completed their entire first-year curriculum. After finishing their first year, these students may apply for an assistantship, but the award will be based on the merit and skills of all graduate applicants. Therefore, incoming First Professional students should be prepared to cover their tuition or seek other financial aid options.

The Director of Graduate Studies and the Graduate Policy Committee are responsible for assigning the assistantships. Each assistant will be paired with a faculty member who will provide their assignment and serve as an advisor for the assistantship position. The assistantships are classified as follows:

Graduate Assistantships (Teaching)

Students selected for a graduate assistantship will be paired with a faculty member(s) to assist them in the teaching function throughout the entire semester. Teaching assistantships include various responsibilities such as providing in-class support for students, managing classroom activities, grading, and preparing course materials. When assigning teaching responsibilities, we consider each graduate student's skills and their potential to effectively handle the demands of the course (s) in which they assist. Graduate assistants in teaching are not instructors of record and do not have primary responsibility for teaching.

Graduate Teaching Assistantships

Students selected for a teaching assistantship perform primary teaching duties as the instructor of record, which are related to that student's academic graduate major. Teaching Assistants will be paired with a faculty mentor and will work closely with them throughout the entire semester. Teaching assistantships include various responsibilities such as conducting course instruction, providing in-class support for students, managing classroom activities, grading, and preparing course materials. When assigning teaching responsibilities, we consider each graduate student's skills and their potential to effectively handle the demands of teaching a class.

Research Assistantships

These assistantships change from semester to semester. Their purpose is to assist faculty with research, publications, or related academic activities. Assignments will be based on the School of Design's needs, faculty requirements, and the skills of the students involved. The assistantships provide students with valuable teaching or research experience, along with a tuition waiver and a stipend for the Fall and Spring semesters. The stipend is distributed in biweekly payments. Both the stipend amount and the number of tuition waiver hours depend on the School of Design budget and that of the College of Fine Arts.

Please note that **tuition waivers cover only course tuition**. Graduate fees, which are mandatory and support various campus services, must be paid by the student each semester.

Graduate assistantship holders of appointments that combine to a quarter-time or greater than nine credit hours per term is defined as a full-time load for those university policies that require a student to be considered full-time (see University Registrar for [Graduate Academic Regulations and Procedures](#)).

For more information on assistantships, contact the Director of Graduate Studies for Interior Architecture & Design.

FINANCIAL AID

To formally apply for financial aid from Florida State University, students must complete two forms: 1) the Free Application for Federal Student Aid (FAFSA) and 2) the Florida State University application for financial aid. Both forms can be obtained from the [FSU Office of Financial Aid](#).

There are various sources and types of financial assistance available to students. There are various sources and types of financial assistance available to students. For information regarding scholarships, loans, and employment opportunities, students should check with the FSU [Office of Financial Aid](#).

The FSU [Graduate School](#) also offers resources to support your graduate studies. It's important to note that the application process for graduate school admission and the application for financial awards are separate and may have different deadlines. Students need to submit individual applications for each financial award they wish to pursue. To effectively identify and secure financial assistance, students should begin this process at least one year prior to starting their graduate studies. The Graduate School offers various funding options, including merit-based and need-based fellowships, awards, and grants. More information can be found on their website.

Additionally, the [STARS Alliance](#) is dedicated to supporting first-generation college students, nontraditional students, students from low-income families, students with disabilities, transfer students, and Pell Grant recipients. They do this through a variety of interventions, including assistance with graduate school applications.



THE FSU CARD CENTER

All students are required to have an FSUCard for identification on campus, access to campus buildings, get a parking permit, access libraries, and utilize virtual services. Each student needs their driver's license or other government-issued ID (passport or military ID) to obtain the card. The [FSUCard Center](#) is located in the FSU Bookstore next to Woodward Avenue. Please be sure to check their website for hours of operation before visiting. There is a small fee attached upon receipt of your FSUCard.

WE ADVISE THAT YOU GET YOUR ID AS SOON AS POSSIBLE
UPON ARRIVAL TO FSU!

FSU EMAIL ACCOUNTS

To effectively communicate with the graduate program's faculty, leadership, and staff in the college and university community, you will need an FSU email account. It is **essential** to **check your FSU email regularly**, as this is the official method of communication from the School of Design, college, and university. To obtain your email account, you must apply for an FSUCard, which is required for the application process. You can [apply for your account online](#).

CAMPUS PARKING

Everyone needs a permit to park on campus. If you need a permit, please log in to the [FSU Parking Portal](#) to register for/purchase a permit and add your vehicle's license plate information. Your campus parking permit is included in your fees paid along with your tuition. Your car license plate is what you register to park on campus.

All parking lots are color-coded. Students may park in Student (W) White Spaces, Monday - Friday, 7:30 AM - 4:30 PM. Students may park in Employee (R) Red Spaces from 4:30 PM (unless denoted by signage) to Midnight, Monday - Friday. Students may also purchase optional reserved parking with a [VRES permit](#) or in [the Stadium Green Lot](#).

Parking on campus can be frustrating, especially if you are unfamiliar with the area. Allow extra time to navigate traffic and find a parking space. Consider driving around and getting acquainted with the surroundings before classes begin. Typically, you may need to walk a couple of blocks, but no location on campus is very far from another. Be aware that parking tends to be more challenging during the first two weeks of classes. We recommend walking to your car with others after dark or calling Campus Police for an escort.

CONGRESS OF GRADUATE STUDENTS

The **Congress of Graduate Students (COGS)** is the official representative body of all post-baccalaureate special, master, specialist, professional, and doctoral students at the Florida State University

COGS Travel Grants

COGS offers **funding** for recognized graduate student organizations (RSOs) and individual students attending and presenting at conferences. Contact the COGS for the most accurate information on graduate travel grants. They sometimes have money available to assist students attending conferences, and even more money may be available if students present a paper.



UNIVERSITY CONTACTS

The [FSU homepage](#) is a general navigational tool. If you have any questions about graduate requirements, enrollment, or student life, please contact [Graduate School](#). For concerns, please go to [Graduate Ombuds](#). We advise that you familiarize yourself with the contents of these pages as they may be very helpful to you during your studies at FSU.

FSU General Information

(850) 644-3535

<http://www.fsu.edu/>

FSU Directory Assistance

(850) 644-2525

FSU Graduate Admissions

(850) 644-3501

<https://gradschool.fsu.edu/prospective-students/graduate-admissions/prospective-students>

FSU Graduate Funding

(850) 644-0539

<https://gradschool.fsu.edu/funding-awards>

FSU Center for Global Engagement

(for international students)

(850)-644-1702

<https://cge.fsu.edu/>



RESOURCES & INFORMATION

GRADUATE STUDENT MAILBOXES

SCHOOL OF DESIGN CANVAS SITE

GRADUATE WORKSPACES

BUILDING USE

STAYING SAFE

RETAINING STUDENT WORK

GRADUATE STUDENT MAILBOXES

Every graduate student has a mailbox located in the William Johnston Building, Room 1031. Please check your mailbox at least once per week. Other than email and the School of Design Canvas site, this is the best way for the School of Design to keep in touch with you and let you know about important upcoming events and reminders.

THE SCHOOL OF DESIGN CANVAS SITE

This organization site lives on Canvas and is known as IDALL. Helpful information, policies, and documents are uploaded there. Communications will periodically be sent out through this site. Set up your communication settings so that you will see all notifications sent to you through IDALL.

GRADUATE WORKSPACES

The William B. Johnston Building features several spaces dedicated to graduate students. These rooms are available by card swipe, as is building access. See our office administrator in the main office WJB 1038 to activate your card access if necessary. See the map at the end of this document (Appendix B) for locations:

GRADUATE STUDIO ROOM 1079

Graduate students take Studio 6 and 7 in this space and can keep those desks for the term of study. There are also graduate-dedicated computers and printers in this room.

LOUNGE & DESIGN RESOURCE LIBRARY ROOM 1063

A place to relax with comfortable seating and conference furnishings. See the DGS if you have questions about the use of this room.

RESIDENT DESKS
ROOM 1081

This space is for teaching or research assistants. This room must be locked at all times and is available to assistants only via card swipe to secure grading materials.

**MS FIRST PROFESSIONAL
STUDIO**
ROOM 3004

This room is available to First Pro students only via card swipe.

Computer Lab Rules

Use of the computer lab is restricted to the School of Design instructional activities and support for studio/class work during its hours of operation. Students are advised not to rely solely on any hardware, software, app, or storage device in the computer lab for their work. Past unauthorized use of the computer lab indicates that such a reliance results in students' frustration with their inability to complete coursework. Students who ignore these rules will lose their swipe card access to the computer lab and/or use of the computers in the room. There are no exceptions to this policy.

Do not store work on any computer in the computer lab. Computers are updated frequently and all stored files are erased at varying intervals each semester by the School of Design, CFA, or FSU Information Technology Services (ITS) personnel. ***Any loss of personal work is the student's responsibility.*** Students are not allowed to use the computer or projector at the teacher's station or any computers in the lab for entertainment purposes.

Several stations in the computer lab have been formatted for remote use by the School of Design students. Remote access computing is associated with FSU's VLab platform. It is managed by the School of Design designees, IT personnel within the College of Fine Arts, and the university. This feature does not exempt students from the requirement to maintain their own computer for coursework associated with the Interior Design program. Remote computing is provided as an alternative means of using course-specific software when a student experiences technical difficulties with their personal equipment or software or needs computer lab time not available during the computer lab's normal hours of operation. For equity in use, each student will be limited to one time slot per day via a sign-up process.

Please respect your allotted time slot so everyone can access it. Students should be able to meet all course requirements without using this remote computing ability. Your instructors will expect you to comply with all course deliverables, whether or not you use this cloud computing option. Instructions for accessing this feature are outlined in a separate document.

The computer lab has defined hours of operation for in-person student use. Students should make note of these hours and plan their work accordingly. Unauthorized use of the computer lab outside of those hours is prohibited. Violating this policy will result in a loss of access to the room and/or its technology.

The student technology manual will be available for review on Canvas > Org: ID ALL > Modules > Student Resources. The manual will be updated each fall semester.

RETAINING STUDENT WORK

The Interior Design program is accredited by the National Association of Schools of Art and Design (NASAD), and this process makes it necessary to retain examples of student work. For this purpose, the School of Design has the right to retain student work for these or for teaching or research purposes. We urge you to take photographs or make scans of your work immediately after its completion. The School of Design also retains the right to photo document and show your work to others for these purposes.

BUILDING USE

The William Johnston Building serves as the main facility for the School of Design and several other university programs and organizations. Everyone is responsible for taking good care of our building to ensure it remains a clean, well-maintained, and functional environment that supports your learning and well-being. Please note that you are not permitted to have food, drink, or bring pets of any kind in any classrooms or other spaces at any time—whether during or after business hours. Only service animals as defined by the ADA and formally authorized by the university will be allowed in the building.

STAYING SAFE

The William Johnston Building is open to graduate students 24/7 with swipe card access. For your safety and that of the entire WJB community, please **do not hold open doors for others**. There have been incidents in the past of individuals sleeping in lounge areas and some cases of theft, and your vigilance with access will help alleviate this problem.

If you have an off-hours emergency in the building, call
Campus Police at (850) 644-1234 or 911

COURSE INFORMATION

ADVISING & REGISTERING FOR CLASSES

GRADUATE COURSE DESCRIPTIONS

INTERIOR DESIGN ELECTIVE COURSES

INTERDISCIPLINARY CERTIFICATE

ADVISING & REGISTERING FOR CLASSES

Each graduate degree major has its own specific curriculum, and students are required to follow the designated course of study for their major. The Director of Graduate Studies is available to meet with students to provide guidance on required and elective courses, select a thesis advisor, and address any other curriculum-related questions. The School of Design's Academic Program Specialist assists students in registering for the correct section and course numbers. The University Registrar publishes the [Registration Guide](#), which contains a list of all registration deadlines, fee and payment information, and important announcements specific to the semester.

GRADUATE COURSE DESCRIPTIONS

Graduate students must take courses at the 5000 level or higher for course credit toward the master's degree. See the [Graduate Bulletin](#) for course number updates. Please refer to your curriculum map for required courses.

IND 5005 3 CREDITS	SURVEY OF INTERIOR DESIGN This course surveys the fundamentals of interior design to create an awareness and appreciation of the built environment and acknowledgement of the process that leads to intentionally designed spaces.
IND 5105r 3 CREDITS	HISTORY OF INTERIORS SEMINAR I The course focuses on historical and theoretical explorations of architecture, interiors, furniture, and decorative arts from antiquity through the end of the 18th century.
IND 5135r 3 CREDITS	HISTORY OF INTERIORS SEMINAR II This course is an advanced study of the history of interiors, furnishings, and architecture of the seventeenth and eighteenth centuries.
IND 5208 4 CREDITS	INTEGRATED DESIGN FUNDAMENTALS This course centers on the study and development of two- and three-dimensional design products using the elements and principles of design.

IND 5232c 5 CREDITS	INTEGRATED DESIGN STUDIO I This course is an introduction to predesign and schematic phases of the design process, graphic communication, and verbal communication abilities supporting the applied beginning to intermediate-level creation of design solutions for interior environments.
IND 5246c 5 CREDITS	INTEGRATED DESIGN STUDIO II This course is an intermediate examination and application of predesign and schematic phases of the design process, graphic communication, and verbal communication abilities supporting the creation of design solutions for interior environments.
IND 5281c 5 CREDITS	GRADUATE STUDIO VI Graduate Studio VI concentrates on advanced interior design projects involving critical thinking and creative problem solving. The project involves design programming and in-depth research studies. Student work evidences advanced design processes and communications. This course fulfills required project credit hours for the Master of Science and Master of Fine Arts degree programs.
IND 5283 0 CREDITS	PROJECT DEFENSE (P/F grade only) This course documents the final graduate design project presentation and defense.
IND 5315 3 CREDITS	ADVANCED VISUAL COMMUNICATION Prerequisite: IND 5634. In this course, students explore current media used to communicate complex research and design ideas by assessing and developing effective communication strategies.
IND 5324 3 CREDITS	GRAPHIC DESIGN FOUNDATIONS This course is your gateway to uncovering the fundamental principles that make graphic design a powerful communication tool. In this course, you will explore the fundamental principles of graphic design, focusing on the effective use of design elements and principles, graphic design terms, theories, and strategic design processes used to convey graphic messages to diverse audiences
IND 5327 4 CREDITS	INTEGRATED GRAPHICS This course is an introduction to sketching and design drawing media that enables design thinking, with emphasis on quick sketch techniques and digital graphic ideation to aid problem solving, refinement, reproduction and presentation.
IND 5328 3 CREDITS	GRAPHIC DESIGN FOR ENTREPRENEURSHIP AND BRAND IDENTITY This course is a hands-on introduction to graphic design useful for data visualization, creation of publications, and development of a personal brand for coherent and consistent communication and portfolio needs. Explorations include event promotion materials, animations, introductory video editing techniques and basic website creation.
IND 5329 3 CREDITS	BRANDED ENVIRONMENTS & EXPERIENCES This course explores the design of comprehensive brand identity packages within a variety of settings and contexts. Students develop the ability to comprehend and analyze communication campaigns, enabling them to craft messages tailored for diverse audiences and settings. The creation of these messages involves utilizing tools such as audience analysis, color theory, and professional software.
IND 5428 3 CREDITS	MATERIALS AND METHODS This course offers an in-depth exploration of furnishings and finishes for interiors, focusing on the aesthetic and performance qualities of the materials typically utilized in interior spaces. Emphasis is

placed on the relationship between manufacturers, interior designers, installers, and clients with regard to liabilities and product warranties.

IND 5435
3 CREDITS

GRADUATE LIGHTING SEMINAR

This course focuses on the details of lighting and electrical plans, reflected ceiling plans, calculations, and acoustics.

IND 5445
3 CREDITS

GRADUATE FURNITURE DESIGN

This course is an advanced graduate study in furniture design and fabrication applying principles of ergonomics and anthropometrics.

IND 5476
3 CREDITS

COMPUTER-AIDED DESIGN I

This course teaches computer-aided design and drafting using AutoCAD software. Students develop an understanding of how designers and architects use computers and how AutoCAD can be applied to other types of software.

IND 5477
3 CREDITS

COMPUTER-AIDED DESIGN II

This course is an advanced computer-aided design class focusing on tools and software to aid in three-dimensional design.

IND 5479
3 CREDITS

CONSTRUCTION SYSTEMS

This lecture course focuses on general construction techniques, terminology and sustainability. Integration of the building systems of structure, plumbing, mechanical and fire safety is emphasized.

IND 5487
3 CREDITS

CONSTRUCTION DOCUMENTS

This studio course focuses on the generation of a comprehensive set of specifications and construction drawings.

IND 5508
3 CREDITS

PROFESSIONAL PRACTICES

This course is an advanced analysis and research into the theory and philosophy of professional interior design practice with emphasis on business development, management, marketing and contract administration.

IND 5528
1 CREDIT

GRADUATE PORTFOLIO REVIEW I

This course is a faculty review of all graduate student work after completion of the foundation course IND 5005, or on admittance to the program if the student has an undergraduate design degree. Continuation in the degree program is dependent upon a satisfactory grade in this review.

IND 5609
3 CREDITS

GRADUATE SEMINAR: SOCIAL-PSYCHOLOGICAL ASPECTS OF DESIGN

This course is an exploration of the relationship between humans and their environment through the study of personal and social use of space, proxemics, spatial analysis, and the effects of the environment on human behavior.

IND 5624
3 CREDITS

LIFE-CENTRIC DESIGN

This course explores how designers can respond to a varied and changing world to create sustainable, safe, and equitable spaces. Students learn basic theories of environmental psychology and how the spaces they create affect humans, other species, and the ecological systems we share.

IND 5634 6 CREDITS	PRE-DESIGN RESEARCH AND PROGRAMMING This project-driven course prepares graduate interior design students for advanced graduate studio work by guiding them through project selection and pre-design research and programming. Students select an appropriate project site, conduct building code analysis, prepare building plans, and conduct case study and evidence-based information research that would inform their project programming. Final deliverables include a comprehensive pre-design booklet and visual and oral presentations.
IND 5636 3 CREDITS	GRADUATE SEMINAR: DESIGN THEORY AND CRITICISM This course is a survey of the aesthetic, political, economic and social theories that have shaped modern design, including critical methods applied to design integral to culture and human expression.
IND 5637 3 CREDITS	GRADUATE SEMINAR: RESEARCH METHODS IN DESIGN This course is designed to give students a basic introduction to the fundamentals of research in interior design. Included in this course are a survey of the major types of research and an overview of what is involved in the inception, planning, and conduction of a research project.
IND 5638 3 CREDITS	GRADUATE SEMINAR: DESIGN ISSUES This course provides a critical appraisal of the historical, philosophical, and contemporary trends and issues in the design field.
IND 5910r 1-3 CREDITS	DIRECTED INDIVIDUAL STUDY S/U grade only. In this course, the student has the opportunity to pursue independent work under the direction of a faculty member.
IND 5911r 1-5 CREDITS	SUPERVISED RESEARCH S/U grade only. May be repeated to a maximum of five semester hours. A maximum of three semester hours may apply to the master's degree.
IND 5930r 1-4 CREDITS	SPECIAL TOPICS IN INTERIOR ARCHITECTURE & DESIGN In this course, topics vary from term to term.
IND 5945r 1-3 CREDITS	SUPERVISED TEACHING S/U grade only. A maximum of three credit hours may apply to the master's degree.
IND 5948r 1-3 CREDITS	GRADUATE INTERNSHIP S/U grade only. This internship course enables students to pursue experience with design firms or in other related fields under the direction of a faculty member or supervisor. May be repeated to a maximum of nine credit hours.
IND 5971r 1-6 CREDITS	THESIS S/U GRADE ONLY A minimum of six semester hours credit is required.
IND 8976r 0 CREDITS	MASTER THESIS DEFENSE P/F grade only

INTERIOR DESIGN ELECTIVE COURSES

Electives provide an opportunity to tailor your course of study to meet your individual goals. We recommend selecting your electives in advance, as not all courses are available each semester. Please note that electives must be at the 5000 level or higher to qualify for graduate credit. The MS Advanced Professional and MFA majors offer the most options for electives. You can find a list of currently offered electives at the end of this manual in Appendix A. Additionally, Directed Independent Studies courses on topics of your choice are available; however, these require the supervision of a faculty member to guide the project's outcomes.

INTERDISCIPLINARY GRAPHIC DESIGN CERTIFICATE

The School of Design offers a twelve-hour interdisciplinary [Graduate Certificate in Graphic Design](#). The certificate introduces graduate students across campus to the graphic communication process and practice, equipping them with cutting-edge graphic design skills applicable in fields such as the built environment, art, and marketing. The certificate will help students hone a design process that begins with a critical assessment of cultural contexts, audience perceptions, information processing, and narrative approaches. These insights will be synthesized through an iterative process that culminates with a design outcome that effectively informs, persuades, or motivates human behavior with carefully crafted images and words in a variety of media.

Students interested in pursuing the certificate must be enrolled in or have taken IND 5324, Graphic Design Foundations 1 and must submit their application prior to week 14 of the semester they are enrolled in Graphic Design Foundations 2. The application must include the following items: letter of intent, examples of graphic design work from the Graphic Design Foundations 1 and Graphic Design Foundations 2 courses, and designer statement, and FSU GPA of 3.0 or above.



GUIDES & MAJOR-SPECIFIC REQUIREMENTS

ETHICAL AND PROFESSIONAL CONDUCT

MFA STUDENTS

MS ADVANCED PROFESSIONAL STUDENTS

MS FIRST PROFESSIONAL STUDENTS

GRADUATE STUDENT COMMITTEES & BOARD POSITIONS

ETHICAL & PROFESSIONAL CONDUCT

All Graduate students should follow the **College of Fine Arts Professional Conduct Policy** and Florida State University [Student Conduct Code](#), which emphasize the importance of maintaining professional conduct and remaining in good academic standing as well as commitment to balancing the exercise of student freedoms with the responsibility for the consequences of one's behavior on oneself and others.

Graduate students should uphold the highest standards of professional conduct, academic integrity, and ethical and respectful behavior throughout their time in Graduate School. This expectation extends to all professional activities both on and off campus, including internships, conference travel, and other meetings, as graduate students necessarily serve as representatives of the School of Design and the university. Serious violations of professional conduct may lead to dismissal from the program.

Professional conduct encompasses the responsibilities of a student, scholar, teaching or research assistant, and peer. It includes honest self-representation, commitment to ethical practices in professional development, research, and instruction, acknowledgment of the contributions and values of others, providing support to peers and student groups, and positively impacting the intellectual and collegial environment of the program.

Professional conduct entails respecting diverse opinions, perspectives, and cultures; striving to gain knowledge and contribute to the understanding of others; accurately representing one's work and recognizing the contributions of others; demonstrating honesty and integrity in academic endeavors; interacting respectfully and appropriately with faculty, staff, and fellow students; honoring commitments and schedules; offering constructive criticism of peers' work; preparing adequately for classes and program activities; and maintaining a professional appearance.

Graduate students should avoid making any false communications, whether written or spoken, that could harm the reputations of other students or faculty members or otherwise disparage their character.

Upholding professional conduct enables graduate students to achieve their educational and professional goals while fostering an environment where everyone can thrive.

College of Fine Arts Core Principles

In the College of Fine Arts, we are committed to upholding the highest standards of professional conduct through our core principles: **Adaptability**, **Resourcefulness**, **Tenacity**, **Inquiry**, **Self-Awareness**, and **Teamwork**. These principles ensure a respectful, supportive, and thriving environment across our disciplines of Dance, Design, Art, Theatre, Art Education, and Art History.

Adaptability involves being flexible and open to change, adjusting to new challenges and opportunities.

Resourcefulness emphasizes the ability to find creative solutions and make the most of available resources.

Tenacity requires resilience and perseverance in the face of challenges, maintaining dedication to your academic and creative pursuits.

Inquiry encourages a spirit of curiosity and critical thinking, seeking knowledge and understanding.

Self-Awareness involves reflecting on your actions, recognizing your strengths and areas for improvement, and striving for personal growth.

Teamwork highlights the importance of collaboration, respecting diverse perspectives, and contributing positively to group efforts.

By adhering to these principles, you contribute to a professional and enriching environment that benefits everyone in the College of Fine Arts. To learn more about these principles and the accountability measures related to them, please refer to the [CFA Student Handbook](#), which can be found at cfa.fsu.edu/student-success/



MFA & MS INTERIOR DESIGN THESIS STUDENTS

All MFA and MS Advanced Professional Thesis students must choose a major professor who will act as their mentor and play a crucial role in guiding them on research topics, course selections, and career planning. Selecting your major professor is one of the most significant decisions you will make during your studies. In addition to the major professor, each MFA and MS Advance Professional Thesis student is required to have two other faculty members, one from the interior design program in the School of Design and another from outside the interior design program or the school, to serve on their thesis committee. All faculty members serving as major professors or committee members must hold Graduate Faculty Status.

Faculty members with Graduate Faculty Status eligible to serve as your Major Professor or Committee Members

- Luis Castaneda
- Jim Dawkins
- Amy Huber
- Daejin Kim
- Jae-Hwa Lee
- Terry Londy
- Yelena McLane
- Meghan Mick
- Amy O’Keefe (4th member)
- Marlo Ransdell
- Kelley Robinson
- Stephanie Sickler

Our faculty members have expertise in various specialized areas related to both research and practice, including interior design, architecture, landscape architecture, museum design, and graphic design. We are here to support you in your selection of major professors or committee members. For more information, please visit the School of Design website to view the biographies of our faculty.

Thesis Defense

Students in the School of Design may not schedule prospectus or thesis defenses during the last two weeks of the semester. This includes “dead” week and finals week. Please see the Graduate School’s [manuscript clearance process](#) overview (see also Appendix C) and deadlines for thesis completion.

MS INTERIOR DESIGN PROJECT STUDENTS

MS Advanced Professional Project students already have their faculty mentors assigned. They are their instructors for IND5634 Research and Programming and Graduate Studio VI. You do not need to ask these faculty to assist you—they are already ready and willing to do so!

MS FIRST PROFESSIONAL STUDENTS

First Professional Student First Semester Review

To ensure that students are making adequate progress, all First Professional students will undergo a review following the completion of their first semester. During this review, each student will receive a status of either *acceptance*, *provisional*, or *non-acceptance*. This assessment is based on evidence of student performance in all courses required for the major.

- If a student's work is deemed **acceptable**, they may advance to the second semester.
- If a student's work shows potential but raises concerns about future success, they will fall under the **provisional** category. Provisional students may progress to the second semester but must meet specific grade and/or performance requirements during their second-semester courses. Failure to meet these requirements will result in dismissal from the graduate major.
- Students whose work is classified as **not acceptable** will not be allowed to move on in their First Professional training. As outlined in the [College of Fine Arts Academic Performance Expectations](#), the School of Design will develop a remediation plan with specific support mechanisms and a detailed improvement strategy. The University reserves the right not to retain students who do not demonstrate satisfactory academic progress.

The assessment includes evaluation of these student performance indicators:

- 1 Course grades
- 2 Mastery of applied project requirements including craft, including drafting and technical abilities
- 3 Instructors' perceptions of the student's ability to effectively engage in work and interact with others; specifically **attendance, attitude and work ethic, ability to accept constructive criticism, and creative thinking examination**
- 4 Given all factors above, the faculty's assessment of the student's likelihood of success in the program

First Professional Student Internship

All students enrolled in the First Professional major are required to complete a three-credit-hour internship course prior to graduation during a summer (highly recommended), fall, or spring semester. This on-the-job experiential learning is a crucial part of interior design training, connecting academic coursework with practical work in the field.

GRADUATE STUDENT COMMITTEES & BOARD POSITIONS

Graduate students in the interior design program can participate in various graduate student committees or councils that build a sense of community, enrich graduate student experiences, and contribute to the appearance of our facilities.

A graduate student is also nominated each year by the Director of Graduate Studies to serve on the **Interior Design Student Organization** board. Another graduate student is nominated by the faculty to serve on the School of Design's **Student Advisory Council**. These positions are honors that are suitable for inclusion on a resume.



FAQ & IMPORTANT REMINDERS

COMPUTER REQUIREMENTS
& COMPUTER LAB
TECHNOLOGY & PRINTING

ACADEMIC ASSISTANCE ON CAMPUS

The following requirements are frequently asked by graduate students. Please read these carefully to avoid any possible delay of your degree!

- **A graduate student must achieve a grade of at least a C to pass a class.** If a student receives a grade lower than a C, they will be required to retake the class. (Please note the bullet below regarding overall GPA.)
- **Graduate students whose cumulative GPA falls below 3.0 for two consecutive semesters will be dismissed from the university.** For more information, please refer to the FSU [Graduate Bulletin](#) for more information.
- To be eligible for degree conferral, a graduate candidate must maintain a cumulative GPA of at least 3.0 in all graduate coursework.
- Thesis writers are required to enroll in at least 2 thesis credit hours during their final semester and must sign up for thesis defense (a zero-credit hour class). Once a student begins taking thesis hours, they must continue to enroll in them each succeeding semester. Please follow the major's curriculum to ensure compliance with this requirement.
- Thesis writers must meet the deadlines established by the Graduate School. Students should defend their thesis before the 8th week of their final semester to satisfy the [manuscript clearance requirements and deadlines](#). Make sure to **check all Graduate School deadlines well in advance** and refer to the graduate program's **Thesis Guide** for additional information.
- **You must apply for graduation.** For information about applying and the necessary forms to complete your degree, please check with the Registrar's Office.

COMPUTER REQUIREMENTS

Each interior design student is responsible for purchasing his or her own laptop with required software. This allows students to work on their own computer in studio classes. Please refer to the School of Design [webpage](#) for computer requirements and specifications.

MAC vs. PC

With the current state of software, the School of Design recommends purchasing a Windows-based computer. This is largely due to the fact that Autodesk Revit does not run directly on a Macintosh operating system. This means that students who choose to purchase Apple computers will be responsible for configuring their Apple device and virtualization software (Parallels / VMWare) or with Bootcamp (Please note, Bootcamp is not compatible on Arm based Apple devices) to allow use of Windows environment; additional cost will be needed for virtualization and Windows licenses. The decision is the students to make, and students will be responsible for ensuring the computer's compatibility, installation, and configuration as per Autodesk Revit requirements. The faculty will not be able to troubleshoot students' personal Apple computers.

Software and APPs

If you are a First Professional MS student, we advise you not to purchase software required by the School of Design until fully accepted into the graduate major (after a successful First Semester Review). You should have purchased computers prior to enrollment into the first interior design studio after First Semester Review. You will be expected to purchase software during this first studio.

Advanced Professional and MFA students can purchase software at any time.

Students will need to pay for the Adobe Creative Suite, but student discounts are available. Autodesk products (AutoCAD, Revit, etc.), which will be used in CAD I and beyond can be downloaded from the Autodesk Student Community web site for free. Your CAD faculty will give you more details in class. We do not recommend downloading this software prior to taking these classes, as software upgrades are frequent.

The computer lab has a limited number of computers available if you have an emergency with their computer, but the primary responsibility for supplying the computer falls to you. The lab is equipped with several large format printers, as well as an 11" x 17" scanner that may be used by students. Paper is supplied for the small printers, and some classes supply paper for the large format printers/plotters. Graduate lab assistants are usually on duty at specified times each semester to assist students in the computer lab or printer/plotter area. The computer equipment in the Graduate Studio room 1081 of the William Johnston Building is reserved for graduate students only. Signs posted in the print areas provide information on getting help if technology equipment malfunctions.

Additional Needs

Students may want to purchase an external hard drive to back up their laptop. Also, have a couple of thumb/flash drives on hand to easily transport information between the computers in the School of Design and your laptop.

Students are strongly advised to purchase a desktop color printer with scanning capabilities. Printing paper size is 8.5 x 11. Students are encouraged to find a suitable scanning application that can be added to the phone that they carry.

TECHNOLOGY & PRINTING

Printing Procedures for the Large-scale Printer

Please consult your course instructor prior to arranging large-scale boards or posters above 11x17 in size. The School of Design has a process for printing large format items. We will orient all graduate students to this process at the start of each Fall semester, or as needed if the process changes.

Large format print requests cannot be turned around within a day or over the weekend due to work schedules. Please refrain from making same-day or weekend requests. As the semester ends and projects become due, extra hours will be needed for printing multiple documents. There will be times when the printers may be down, so do not wait until the last minute to print.

We ask that faculty notify the print lab of upcoming heavy-volume print needs (both for normal-size and large-scale documents).

The printers in the print lab and graduate studio are great for normal documents, however, if high-quality prints are desired, it may be best for students to pay a print shop to print final-quality documents. See your instructor for guidance on the required print quality.

Support for School of Design Technology

(printers and School of Design computers)

Printing & Printing Supplies

For printing problems and supply issues with School of Design equipment, please email issues to fsuidtechassist@gmail.com. Include which printer and what error message has been received.

Computer Issues

Instructor will submit computer-related technology problems, or errors to the college IT staff. Amy O'Keefe will be listed as the contact person for the request, and she will follow up with IT staff. Please email both to fsuidtechassist@gmail.com and aokeefe@fsu.edu about issues and be as specific as possible when reporting the error message or problem. The more specific you are, the faster the problem can be routed to the appropriate party.

IF THE ISSUE DEALS WITH EQUIPMENT IN A STUDENT AREA OR THE CAD LAB, PLEASE INCLUDE THE FOLLOWING:

1. Description of equipment and number (located on the computer monitor)
2. Location of the equipment
3. Description of the problem

ACADEMIC ASSISTANCE ON CAMPUS

Reading-Writing Center

The Reading-Writing Center (RWC) is an inclusive resource for FSU students of all majors, programs, and backgrounds. Whether you are working on a paper or larger writing project, the RWC-DS can assist you during any stage of your work process.

RWC has three locations: in the Williams Building, room 222; on the ground floor of our William Johnston Building; and in the Strozier Library. This tutorial service is devoted to individualized attention for all levels of students. From getting ideas to learning editing/proofreading skills, the center is a great place to obtain help. For more information, visit the [Reading-Writing Center's](#) website and sign up for appointment there.

Fablab @ The Hub

There is also a [Fabrication Lab](#) located in the Innovation Hub (Fablab @ The Hub). It is a multimedia technology walk-in center that has all the tools you need to design and manufacture parts and products. Their specialty is teaching students with no experience about 3D printing, laser cutting, vinyl cutting, electronics, robotics, and drone piloting. Check it out and take this amazing opportunity to liberate and empower your creativity.

Strozier Library

If you need locating or accessing resources for your research, contact our subject librarian at the [Strozier Library](#). Her name is Leah Sherman and you may reach her at lrsherman@fsu.edu. Ms. Sherman is very helpful in answering questions about literature searches, conducting research, and similar matters.



IMPORTANT UNIVERSITY & COLLEGE POLICIES

ACADMIC HONOR POLICY

SEX DISCRIMINATION & SEXUAL MISCONDUCT
COLLEGE OF FINE ARTS POLICIES

ACADEMIC HONOR POLICY

The Academic Honor Policy is an integral part of the FSU academic environment. All students are expected to uphold the Florida State University Academic Honor Policy. New students are introduced to the Policy at Orientation and pledge to uphold it at New Student Convocation.

The Academic Honor System at Florida State University is based on the premise that each student has the responsibility to:

1. Uphold the highest standards of academic integrity in the student's own work,
2. Refuse to tolerate violations of academic integrity in the University community,
3. Foster a high sense of integrity and social responsibility on the part of the University community.

The policy identifies that the University *“aspires to excellence in its core activities of teaching, research, creative expression, and public service and is committed to the integrity of the academic process. The [Academic Honor Policy] is a specific manifestation of this commitment. Truthfulness in one’s claims and representations and honesty in one’s activities are essential in life and vocation, and the realization of truthfulness and honesty is an intrinsic part of the educational process.”*

- Values and moral standards at FSU retrieved from the current [General Bulletin](#)

Academic honor violations are taken very seriously at FSU. These infractions include:

PLAGIARISM

Presenting the work of another as one's own (i.e., without proper acknowledgment of the source).

CHEATING

Improper access to or use of any information or material that is not specifically condoned by the instructor for use in academic exercise.

UNAUTHORIZED GROUP WORK	Unauthorized collaborating with others.
FABRICATION, FALSIFICATION, & MISREPRESENTATION	Unauthorized altering or inventing of any information or citation that is used in assessing academic work.
MULTIPLE SUBMISSIONS	Submitting the same academic work (including oral presentations) for credit more than once without instructor permission. It is each instructor's responsibility to make expectations regarding incorporation of existing academic work into new assignments clear to the student in writing by the time assignments are given.
ABUSE OF ACADEMIC MATERIALS	Intentionally damaging, destroying, stealing, or making inaccessible library or other academic resource material.
COMPLICITY IN ACADEMIC DISHONESTY	Intentionally helping another to commit an act of academic dishonesty.
ATTEMPTING TO COMMIT ANY OFFENSE AS OUTLINE AS ABOVE	

Plagiarism

Students are expected to produce original work in visual projects as well as written work. This includes citing references when paraphrasing or directly quoting another individual's works. If you are unsure about writing without plagiarizing, visit the Reading and Writing Center on the ground floor of the Johnston Building. They can set up appointments and typically accept drop-in appointments also.

Your design projects also must not commit these infractions, and this particularly includes plagiarism. If you are uncertain if your design is sufficiently original to avoid plagiarism, ask your instructor.

For further information regarding the FSU Honor Policy please refer to the *Florida State University* [General Bulletin](#).

SEX DISCRIMINATION & SEXUAL MISCONDUCT

Sexual misconduct, including sexual harassment, sexual violence (rape, sexual assault, domestic violence, dating violence, & stalking), and all other forms of sex discrimination are violations of the University 2-2 Sex Discrimination and Sexual Misconduct policy and contrary to the University's values, which recognize the dignity and worth of each person. They are also illegal. Sexual misconduct will not be tolerated by Florida State University, whether by faculty, staff, students, visitors, or others.

Pertinent University Policies

TITLE IX STATEMENT outlines FSU’s Title IX obligations and identifies campus Title IX Coordinators.

NON-DISCRIMINATION POLICY prohibits sex discrimination (adverse treatment or the creation of a hostile environment based on a person’s sex). Sexual misconduct, sexual harassment, and sexual violence are all prohibited forms of sex discrimination.

SEXUAL MISCONDUCT POLICY provides detailed guidance about the University’s prohibition against sexual harassment, which includes sexual misconduct and sexual violence as prohibited conduct. It gives specific guidance to support victims of sexual violence, to apprehend perpetrators, and to outline special reporting obligations for employees with knowledge of this crime.

Sexual Misconduct Resources

If you have experienced sexual misconduct, FSU wants to help. The University has policies and services available to support you.

You may want to discuss your options on a completely confidential basis. While FSU handles sexual misconduct complaints sensitively and discreetly, many University employees including faculty and supervisors are required to report sexual misconduct to university administrators. If you are unsure whether someone can maintain complete confidentiality, ask them *before* you give details about your situation.

Staff members at the following offices can maintain confidentiality and provide help:

FSU VICTIM ADVOCATE PROGRAM

Confidential, 24-hour, free support services for victims of sexual violence and other crimes. Services include crisis counseling, emotional support, assistance with academic alterations, temporary safe lodging, and assistance during medical and legal proceedings (including obtaining orders of protection) and on-campus complaint processes.

850-644-7161
850-644-2277
nights/weekends:
850-644-1234, ask for advocate on call

victimadvocate.fsu.edu

FSU COUNSELING CENTER

Confidential, free, mental-health counseling and referrals for FSU students. Hosts survivor support groups.

850-644-2003

counseling.fsu.edu

FSU EMPLOYEE ASSISTANCE PROGRAM

Confidential, free, mental-health counseling, referrals, and other support services for employees.

850-644-4444

vpfa.fsu.edu/Employee-Assistance-Program

REFUGE HOUSE

850-681-2111

Confidential, 24-hour hotline, information and referral, crisis intervention, advocacy and accompaniment: medical and legal, support groups, medical referrals and follow-up, victim/survivor follow-up, shelter, and emergency financial assistance. Assistance in filing for protective injunctions (restraining order) through the Refuge House office at the Leon County Courthouse.

<https://refugehouse.com/>

211 BIG BEND

2-1-1 Big Bend

Confidential, 24-hour crisis helpline and referral services for the Tallahassee community.

<https://211bigbend.org/>

On Campus Complaint Resolution:

FSU POLICE DEPARTMENT

850-644-1234 or 911

Emergency response, crime reporting (including sexual violence), and investigation of crimes occurring on campus. The University encourages survivors to simultaneously pursue both a criminal investigation with the police and a University sexual misconduct complaint investigation.

police.fsu.edu

TITLE IX OFFICE

850-644-5590 students

850-644-8082 non-students

Oversight of University Title IX compliance (including sex discrimination, sexual harassment, and sexual violence complaint supervision) and information about University policies and complaint procedures.

<https://knowmore.fsu.edu/title-ix/title-ix-signed-statement>

DEAN OF STUDENTS DEPARTMENT

850-644-2428

Responsible for resolution of sexual misconduct complaints against students (including sexual violence and sexual harassment complaints).

deanofstudents.fsu.edu

EQUAL OPPORTUNITY & COMPLIANCE

850-645-6519

Responsible for resolution/investigation of sexual misconduct complaints against faculty, staff, visitors, contractors, and any other non-students (including sexual violence and sexual harassment complaints).

<https://hr.fsu.edu/sections/equal-opportunity-compliance-engagement>

FSU ETHICS POINT HOTLINE

855-231-7511

Anonymous discrimination and sexual misconduct (including sexual harassment & sexual violence) reporting hotline.

fsu.ethicspoint.com

Additional On Campus Resources:

UNIVERSITY HEALTH SERVICES

850-644-6230

Healthcare services for students (including emergency contraception through the Women's Clinic).

<https://uhs.fsu.edu/>

SEMINOLE ALLIES AND SAFE ZONES

850-644-2003

Support network and resources for lesbian, gay, bisexual, and transgender students and employees.

[https://pie.fsu.edu/sites/g/files/upcbtnu711/files/20Spring_AlliesandSafeZonesOverview%20\(1\).pdf](https://pie.fsu.edu/sites/g/files/upcbtnu711/files/20Spring_AlliesandSafeZonesOverview%20(1).pdf)

FSU MEASURE UP

FSUmeasureup.com

Campaign devoted to correcting misconceptions regarding sexual violence and creating a campus culture that is less victim-blaming and more proactive in intervening to prevent sexual assault.

M.A.R.C. (MEN ADVOCATING RESPONSIBLE CONDUCT)

850-645-6519

Student group devoted to peer education regarding sexually responsible behavior.

<https://hr.fsu.edu/sections/equal-opportunity-compliance-engagement>

Off Campus Services:

TALLAHASSEE POLICE DEPARTMENT

850-891-4200 or 911

Law enforcement authority for reporting and investigating crimes occurring off campus (in the city of Tallahassee).

<https://www.talgov.com/publicsafety/tpd>

LEON COUNTY SHERIFF'S OFFICE

850-922-300 or 911

Law enforcement authority for reporting and investigating crimes occurring off campus (in Leon County).

<https://www.leoncountysos.com/>

TALLAHASSEE MEMORIAL HOSPITAL

850-431-0911

Emergency room services and SAE sexual assault exams for evidence collection ("rape kit").

tmh.org

TALLAHASSEE POLICE DEPARTMENT VICTIM ADVOCACY

850-606-5800 (non-emergency) or 911

24-hour victim advocate services including: on scene assistance (crime scene, hospital etc.) crisis counseling, support during the legal process, and emergency legal assistance (obtaining protective injunctions).

<https://www.talgov.com/publicsafety/tpd-victimadvocacy>

LEON COUNTY SHERIFF'S OFFICE VICTIM ADVOCATE

850-606-3300 (non-emergency) or 911

24-hour victim advocate services including: on scene assistance (crime scene, hospital etc.) crisis counseling, support during the legal process, and emergency legal assistance (obtaining protective injunctions).

<https://www.leoncountyso.com/citizen-center/victim-information>

FLORIDA BAR LAWYER REFERRAL SERVICE

800-342-8011

Referral service to find legal representation in Florida.

floridabar.org

FLORIDA COUNCIL AGAINST SEXUAL VIOLENCE

1-850-297-2000

State-wide information and resources for sexual violence.

<https://www.fcasv.org/>

FLORIDA COALITION AGAINST DOMESTIC VIOLENCE

800-500-1119 | TTY 711

State-wide information and resources for domestic and dating violence.

850-385-0611 | TTY 1-800-955-8771

<https://www.fpedv.org/>

NATIONAL DOMESTIC VIOLENCE HOTLINE

1-800-799-7233 or TTY 800-787-3224

24/7 support, crisis intervention, and referral service for victims of domestic violence.

<https://www.thehotline.org/>

RAINN (RAPE, ABUSE, & INCEST NATIONAL NETWORK)

1-800-656-4673

Rape recovery support services.

<https://rainn.org/resources>

COLLEGE OF FINE ARTS POLICIES

For comprehensive college-wide policies and procedures, please refer to the **CFA Student Handbook**, which can be found at cfa.fsu.edu/student-success/



APPENDICES

APPENDIX A

2026–27 Graduate Elective Course Options

Fall 2026

IND 5324

3 CREDITS

GRAPHIC DESIGN FOUNDATIONS I

This course is your gateway to uncovering the fundamental principles that make graphic design a powerful communication tool. Through hands-on exercises culminating in a final project, you will learn graphic design terminology, be introduced to visual communication theory and related strategies, and apply your knowledge and skills to be able to create effective visual messages to engage diverse audiences.

IND 5337

3 CREDITS

GRAPHIC DESIGN FOUNDATIONS II

This course provides graduate students with a hands-on intermediate introduction to graphic design useful for the creation of publications, the development of brand elements for coherent and consistent communication, and data visualization. Explorations include event promotion materials, animations, introductory video editing techniques, and basic website creation.

IND 5265

3 CREDITS

EXHIBITION DESIGN: STORYTELLING AND CREATING A CONNECTION

This course provides a hands-on introduction to the exhibit design industry. With the primary focus of creating a connection through engaging experience, student will develop their own exhibition that will demonstrate the importance of craft, visual hierarchy, and storytelling.

IND 5445

3 CREDITS

GRADUATE FURNITURE DESIGN

This course is an advanced graduate study in furniture design and fabrication applying principles of ergonomics and anthropometrics.

Spring 2027*

IND 5324
3 CREDITS

GRAPHIC DESIGN FOUNDATIONS I
(See the description above)

IND 5329
3 CREDITS

BRANDED ENVIRONMENTS AND EXPERIENCES

This course explores the design of comprehensive brand identity packages within a variety of settings and contexts. Students will develop the ability to comprehend and analyze communication campaigns, enabling them to craft messages tailored for diverse audiences and settings. The creation of these messages involves utilizing tools such as audience analysis, color theory, and professional software applications.

IND 5335
3 CREDITS

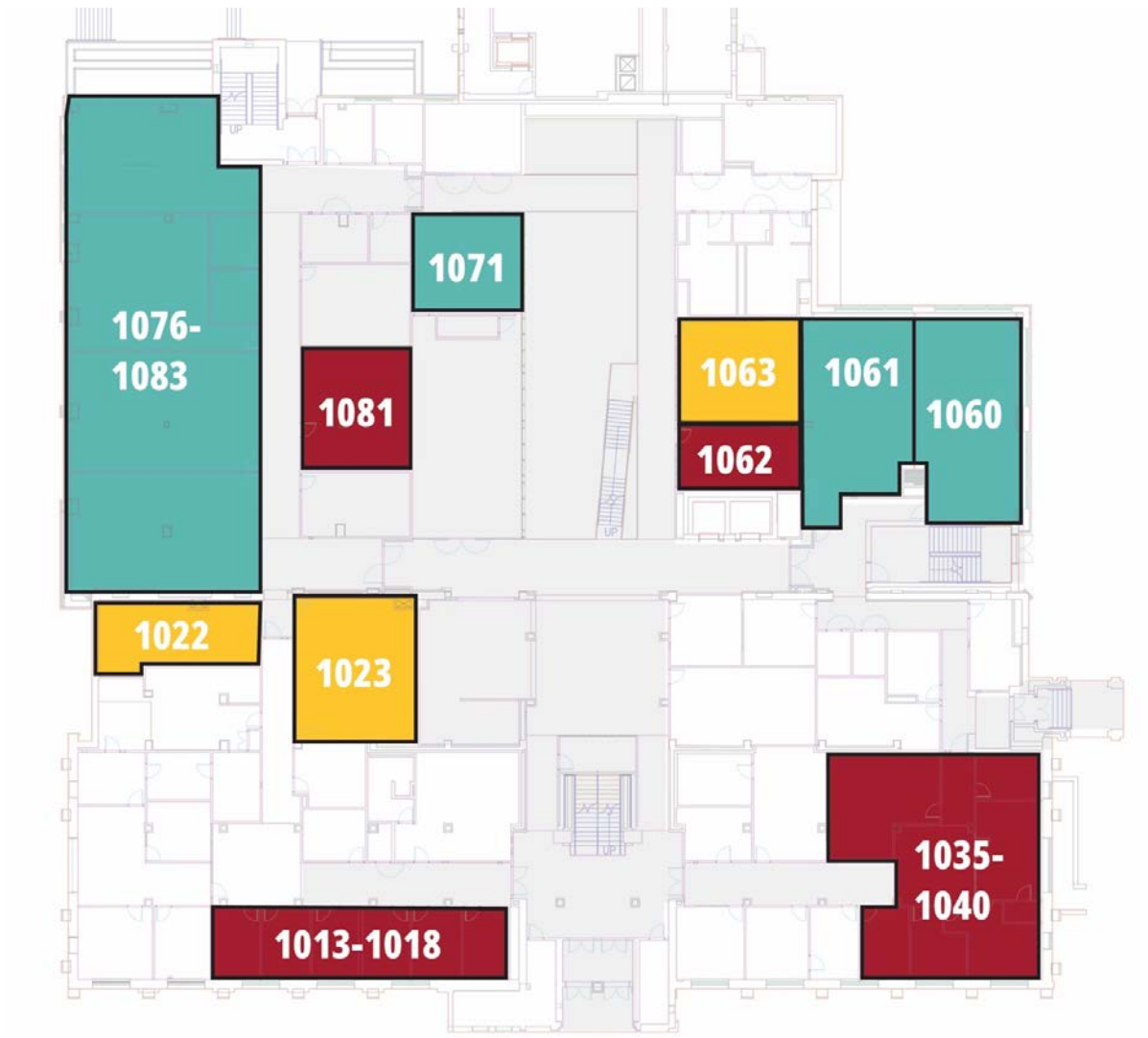
ENVIRONMENTAL GRAPHIC DESIGN AND WAYFINDING

This course focuses on graphic design in the built environment and how it can influence behavior, generate storytelling, provide affirmation, and contribute to wayfinding. This hands-on course will focus on the materiality and fabrication of environmental graphics through the fundamentals of inclusive navigation and wayfinding.

*Please follow the School of Design announcements and class schedules for possible adjustments to these class offerings.

APPENDIX B

William Johnston Building, First Floor Map



Student Support	Classrooms	Offices & Meeting Space
1022: Print Lab; Snap-n-Go Board	1060-61, 1076-83: Studios	1013-18, 1035-40: Faculty Offices
1023: Computer Lab	1079: Dedicated Grad Studio	1062: Conference Room
1063: Materials + Lounge	1071: Crit. Space/Studio	1081: TA Office
	2009: Lecture	